



# ARCHITECTURAL APPLICATION

Review Date:

11551 E Mountain View Rd.  
Scottsdale, AZ 85259  
Phone: 480-391-9760

Resident Name:	Subdivision & Lot#:
Property Address:	Phone#:
Mailing Address:	Email:
Description of Project:	
Submitted: <input type="checkbox"/> Disclosure Form <input type="checkbox"/> Site Plan <input type="checkbox"/> Construction Plan <input type="checkbox"/> Photos <input type="checkbox"/> Compliance Bond <input type="checkbox"/> Other	

**NOTE: All exterior changes, home or landscape, require a signed Disclosure form by the abutting neighbors.**

**Landscape Modification Application** | Requires submittal of the following:

- Detailed landscape plans for the front yard or rear yard, including proposed locations for modification.
- All plant types, sizes and quantities, as well as granite color and size, must be shown on a legend.
- Artificial turf installation requires the specification sheet as well as compliance with SCA artificial turf guidelines.
- Current photos that depict actual areas proposed for modification.
- A refundable Compliance Bond of \$1,000, made payable to Stonegate, required for turf-to-desert conversion.

**Please note the following stipulations regarding landscaping:**

- At least one (1) tree is required in front yard landscapes: Minimum of one (1) 15-gallon size.
- Each lot is required to have a turf area, or approved ground cover which is equal to **at least 25%** of the front yard area. Turf and/or approved ground cover must be kept "green", with the exception of winter turf, per the City of Scottsdale Ordinance No. 4567. Winter overseeding is not currently required.
- All granite is to be at least 1/2" screened. No minus size granite is permitted.
- Landscape contractor signage is not permitted.
- No grade changes are permitted which adversely affect drainage.

**Swimming Pool / Spa Application** | Requires submittal of the following:

- Detailed engineer's drawing of the swimming pool/spa. All dimensions must be shown.
- Site plan indicating setback measurements, proposed elevations, existing grade elevations, backwash pit area.
- Pool equipment may not be attached to any common wall. A screen wall, to contain noise, must be installed.
- A refundable Compliance Bond of \$500.00 made payable to Stonegate, is required with this application.

**Please note these common stipulations regarding a pool or spa:**

- Backwashing must be contained on the property. You will be held liable for erosion, if there is drainage onto a common area.
- Pool company signage is not permitted.
- No grade changes are permitted which adversely affect drainage.

**Miscellaneous Items Application:** (Exterior Painting, Roof, Playground Set, Basketball Structure (permanent or portable), Awnings, Gazebo, Storage Shed, etc. | **Requires submittal of the following:**

- Any miscellaneous items visible to neighboring property or public view requires a Disclosure Form.
- Exterior paint changes require a house photo and a paint swatch with manufacturer, color name and paint number.
- A site plan with all dimensions and setback measurements must be submitted for any proposed structure.
- Current photographs that depict the actual areas being proposed for modification.
- Manufacturer's information or a photograph of the proposed structure.

**Home Modification / Room Addition Application** | Requires submittal of the following:

- Detailed Site Plan and Elevations, indicating setback measurements for front, rear and side yards of the home.
- A separate list and/or sample of the following exterior building materials:
  - (a) Exterior wall stucco type
  - (b) non-approved exterior paint requires a paint swatch with manufacturer, color name and paint number.
  - (c) Other \_\_\_\_\_
- A refundable Compliance Bond of \$1,000.00, made payable to Stonegate, is required with this application.
- Identify access point to the property and staging area for construction materials.

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**Home Modification / Room Addition Application | Continued...**

**Please note these common stipulations regarding home modification and room additions:**

- Contractors are required to access SCA through the visitor's lane of the Main Access Gate only.
- All construction debris is to be contained on a daily basis and removed from the property on a weekly basis.
- The contractor is obligated to ensure the street is always kept clean and free of debris.
- Contractor signage is not permitted.
- Construction may not commence before 7:00am and must cease at 5:00pm, Monday - Saturday.
- No construction permitted on Sunday or observed Holidays.
- Construction must meet City of Scottsdale building requirements with permits obtained.

**Please Note:** Applications must be submitted no later than 12:00pm the Monday prior to the scheduled meetings, which are the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month at 9:00am. Office hours are Monday through Friday, 8:30am to 4:30pm.

**Submittal of this application in no way constitutes approval for the proposed project.**

Homeowners are responsible for verifying whether this application has been approved prior to commencing modifications, as they may not begin until SCA has reviewed and approved an application.

Written notification of the Committee's decision will be provided to the applicant. Approval of a project is based on its aesthetics in relation to its surroundings. Such approval shall not constitute an approval, ratification, or endorsement of the quality, architectural or engineering soundness of the proposed improvements. Neither the Architectural Committee nor the Board of Directors shall have any liability for any defects in plans, specifications or improvements to a lot and/or home.

**Applicant Statement:** I have read the information on this application, and I understand the following:

My submittal will be reviewed by the Stonegate Architectural Committee for approval. I will receive written notification of the Committee's decision, including all stipulations required by SCA, within thirty (30) days of the review. I am also required to meet all regulations and stipulations established by the City of Scottsdale, Maricopa County and the State of Arizona. Incomplete information may cause delays in the processing of my application. I have the ultimate responsibility to ensure my property is in compliance with SCA's legal documents at all times. Before I begin any modification, the burden to ascertain if approval has/has not been given for my proposed project is placed upon me. I agree to pay any and all costs of enforcement incurred by SCA if I fail to meet the standards established by the Architectural Committee and/or the Board of Directors.

If this project is not started within ninety (90) days of approval, an extension must be requested and granted, or the application becomes void. It must then be resubmitted to the Architectural Committee. If the project is not completed within ninety (90) days of projected completion date, the Committee reserves the right to rescind and/or modify the original approval.

Residents Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Contractor's Name \_\_\_\_\_ Contractors Signature \_\_\_\_\_

Proposed Start Date \_\_\_\_\_ Proposed Completion Date \_\_\_\_\_

**OFFICE USE ONLY**

Date Received:

Approved

Incomplete

Disapproved

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_